



Division of Finance and Enterprise Development
Business Development Unit

Victor E. Bruce Financial Complex
6-10 Post Office Street, Scarborough 900212, Tobago
Tel. # 639-4412 Ext. 3136 Fax. 639-4412 Ext. 6700

SUPPORTING DOCUMENTATION REQUIREMENTS

The following documents must accompany the loan request:

- ✓ Business Plan (Required for loans in excess of \$25,000.00)
- ✓ Invoices
- ✓ Two (2) References
- ✓ Valid form of Trinidad and Tobago Identification
- ✓ Business Registration Certificate or proof of payment for certificate
- ✓ Utility Bill

Loan Security Documents:

- ✓ Existing Businesses will be required to provide recent financial statements or verifiable records for the last fiscal year, or the twelve month period immediately preceding the loan request.
- ✓ Companies would be required to provide Articles and Memorandum of Association, Certificate of Incorporation, Company Bye-Laws and Company Resolution.